



ITS DISPATCH
TRAINING ACADEMY

INTRODUCING

Billing & Invoicing Course

(Accounting)

Duration: 4 lecture (2 Day Course)



COURSE OUTLINE

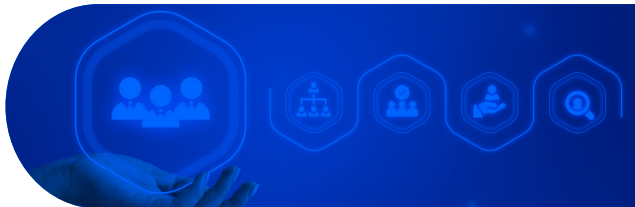
Softwares Used - QuickBooks Online and Microsoft Excel

01. Detailed explanation of Load Confirmation/ BOL and Invoice/ POD
02. Lumper/Waiting charge/ Driver Assist/ TONU
03. Adding Customer in Accounting Software
04. Making Invoice for Loads
05. Billing Brokers and Following up with Invoices
06. Account Payables

Price 199\$ CAD

Paying Subcontractors and Corporation Drivers

RESOURCES



- 01. Unlimited Training**
- 02. No additional cost for repeated Lectures**
- 03. Course Is Held Over Zoom Meeting**
- 04. Summary Notes/ Study Material Provided**
- 05. Certification awarded at the end of course**



BILLING AND INVOICING COURSE



SAMPLE CERTIFICATE

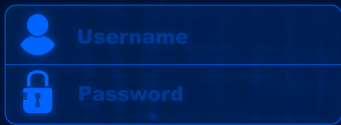


4 INSTALLMENT OPTION

- 01.** This will be processed with a third party company.
- 02.** They will split it into 4 Interest Free instalments of total amount.
- 03.** There will be a 15\$ File charge for instalments.
- 04.** Documents Required -- 1 Photo ID required and
- 05.** Credit Card. (No credit checks will be required)



OPTIONAL - SOFTWARE ACCESS



Username

Password



Forgot Password ?

Remember Me

Price 49\$ CAD

Paying Subcontractors and Corporation Drivers



Unlimited/ Lifetime Access to Quickbooks Online Software.



No cap for number of practice sessions and Duration of Practice sessions



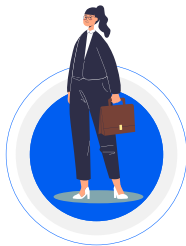
The cost above will cover your part of Subscription for Quickbooks Online



Complete flexibility for Booking Practice software sessions

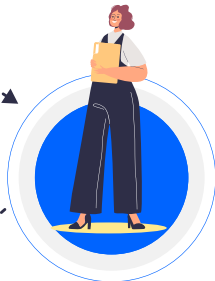
JOB FINDINGS

01. Bookkeepers - Teer 2
02. Accounting Clerks - Teer 2
03. Junior Accounting Admin - Teer 2
04. Office Admin - Teer 3
05. Billing and Invoicing Clerk - Teer 2



We do help in Job findings as well,
Please text us back to know how.

We do provide sample resume
without any charge



You can apply for these Job Title
below in Transportation and
Freight Brokerage/ Logistics Company



BUNDLE DISCOUNT

Save **15%** When You Enroll
For At least **Three Courses**



FLAT
SAVE

15%

ONLY AT
I.T.S DISPATCH
ACADEMY





GROUP DISCOUNT

Save **10%** When You are
Two or More Students
Enrolling at the Same Time.



FLAT
SAVE

10%

ONLY AT
I.T.S DISPATCH
ACADEMY





Master the Art of Billing: Your Path to Financial Success & PR Opportunities

Why Pursue a Billing Course?



- 01. In-Demand Skill:** Billing professionals are essential in every industry, ensuring accurate financial transactions and smooth operations.
- 02. Career Opportunities:** A billing course opens doors to various career paths in finance, accounting, healthcare, customer service, and Public Relations (PR).
- 03. Enhance Your Financial Knowledge:** Learn the ins and outs of billing processes, invoicing, and financial software to boost your career and PR prospects.
- 04. Job Security:** With businesses needing reliable billing systems, trained professionals are always in demand across multiple sectors.
- 05. PR Pathway Advantage:** Billing expertise plays a key role in public relations by ensuring smooth financial communication, transparency, and trust with clients, stakeholders, and the public.
- 06. Flexible Career Paths:** Billing specialists can work in diverse settings—from large corporations to small businesses, or even remotely—making it a valuable skill in PR and corporate communications.
- 07. Earning Potential:** Gain the skills needed to take on higher-paying roles in accounting, finance, administration, and PR, with a strong foundation in financial management.
- 08. Comprehensive Curriculum:** Understand billing systems, tax regulations, invoice management, and customer service practices to build expertise that extends to PR and client relations.

Start your journey towards a rewarding career with our comprehensive billing course—designed to boost both your financial and PR skills!